

**MARITAL STATUS:** Your marital status will determine how you are able to deal with certain assets. The most important point to be aware of is that if you are married in community of property i.e. you have not entered into an antenuptial contract. If you are married in this way, then your Will will only cover your share of the assets owned by yourself and your spouse. We usually recommend a joint Will for these couples.

**EXECUTOR:** Your executor will be the person who attends to the administration of your estate on your passing. This is quite an onerous task, and we recommend that a professional service is nominated. Solomon law does offer this service, and will gladly be nominated as such in your Will. You may also nominate more than one executor. If you nominate a non-professional person, it is important to provide an alternative choice in the event that the person has predeceased you, is unable to be the executor, or declines appointment.

**WORLDWIDE ASSETS:** You may choose for your Will to cover your South African assets only, or your worldwide assets. If you have assets abroad, we recommend that you nominate attorneys in that country to handle those affairs, while this Will shall only deal with your assets in South Africa. This will allow for a much easier administration process.

**SPECIAL BEQUESTS:** Section 3 below consists of two parts; special bequests and residue. Special bequests may be specific items or monetary amounts which you would like to give to certain people or organisations. The special bequest must be clearly indicated, along with the relevant beneficiary. It is very important to indicate an alternative beneficiary (see definition below) for these bequests.

**RESIDUE:** Everything that belongs to you upon your death, other than any special bequests, will form part of the residue of your estate. You do not need to provide an “inventory” of all of these items, as “residue” simply means everything in your name. Again, it is important to nominate an alternative beneficiary here as well.

**ALTERNATIVE BENEFICIARY:** It may be so that the people who have nominated as beneficiaries (in special bequests or residue) may predecease you or be unable to inherit for some reason. Therefore, it is important to provide for an alternative beneficiary should this be the case. The two legal terms below may be useful in making this decision for special bequests as well as residue:

- **PER STIRPES:** If you choose for a beneficiary/beneficiaries to inherit “per stirpes”, it means that if they are unable to inherit, the bequest will trickle down their family line. For example, if you nominate your child as a beneficiary and they predecease you, then your grandchild will inherit that beneficiary’s portion.
- **PER CAPITA:** If you choose for beneficiaries to inherit “per capita” it means that the beneficiaries alive at the time of your death will inherit. For example, if you nominate your two children as beneficiaries, and one child predeceases you, then your remaining child will inherit the full share.

**MINORS AND TRUSTS:** Section 4 below makes reference to minors and trusts. This is applicable in the event that any beneficiaries mentioned in your Will are below 18, and it is then essential that you provide for a trust to be created. You can therefore choose the age that you would like these beneficiaries to inherit. Further, if you have provided that a beneficiary shall inherit “per stirpes”, we would also recommend completing these details as well. The **trustee** would usually be a professional person, who can administer funds on behalf of the minor children and ensure that the money is kept safely. Solomon Law provides this service, and will gladly attend to this if you so wish.

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**LIVING WILL:** *A Living Will is a separate document which, if signed by you, gives direction and represents your wish to refuse medical treatment in the form of artificial means. This document is usually given to your medical practitioner, or to a close family member. Solomon Law can attend to the drafting of this on your behalf. Please see Section 5 below.*

**PLEASE RETURN THE COMPLETED QUESTIONNAIRE BELOW TO US, ALONG WITH A COPY OF YOUR IDENTITY DOCUMENT. IF YOU HAVE ANY QUESTIONS WHEN COMPLETING THE BELOW, PLEASE CONTACT US AND WE WILL GLADLY ASSIST.**

**SECTION 1: PERSONAL DETAILS**

<b>FULL NAME AND SURNAME</b>	
<b>IDENTITY NUMBER</b>	
<b>MARITAL STATUS</b>	
<b>CURRENT ADDRESS</b>	
<b>CONTACT DETAILS</b>	

**SECTION 2: ADMINISTRATIVE DETAILS**

<b>WORLDWIDE OR SOUTH AFRICAN ASSETS</b>	
<b>EXECUTOR</b>  Remember to provide an alternative option.	
<b>CREMATION; BURIAL OR ORGAN DONATION</b>	

**SECTION 3: BENEFICIARIES**

<b>SPECIAL BEQUESTS</b>  If any of these bequests relates to immovable property, please provide the full details of such property.  Remember to add an alternative beneficiary.	

<p><b>RESIDUE</b></p> <p>Remember to add an alternative beneficiary.</p>	
<b>SECTION 4: TRUSTS AND MINORS</b>	
<p><b>TRUSTEE</b></p>	
<p><b>GUARDIANS</b></p> <p>Remember to provide an alternative guardian.</p>	
<p><b>AGE FOR INHERITANCE</b></p>	
<b>SECTION 5: LIVING WILL</b>	
<p><b>WOULD YOU LIKE A LIVING WILL?</b></p>	
<b>SECTION 6: COMMENTS AND OTHER DETAILS YOU THINK WILL BE USEFUL TO US</b>	